WILLIAMSBURG ART & HISTORICAL CENTER
135 BROADWAY, BROOKLYN, NY, 11211, USA
718.486.7372 OR 486.6012
WWW.WAHCENTER.NET E-MAIL WAHCENTER@EARTHLINK.NET

15TH WAH SALON SUBMISSION INSTRUCTIONS, 2014

Dear Salon Artists,

We are happy to inform you about our most exciting and the freshest event in the New Year! Yes, It is our long lasting Salon show, "The 15th Annual WAH Salon Art Club Members' Show."

Show Dates: Sat. Jan. 25 - Sun. Feb. 23, 2014
Opening Reception: Sat. Jan. 25, 4-6PM
Gallery Hours: Fri - Mon 12:00 noon - 6:00PM (except on the opening day, Sat. Jan. 25, 4-6PM)

SUBMISSION REQUIREMENTS:

1. The entry form (see attachment)
2. $50 yearly membership fee.
3. Please sign your work.
4. All work must be wired and ready for hanging. No clip frames or taped edges will be accepted.
5. We do not accept pieces too fragile to handle.
6. We cannot accommodate ceiling mounts or special installation without prior discussion. You may use the existing nails, screws and hooks on the ceiling and the window frames.
7. Sculptors may provide their own pedestals or may use those available at the WAH Center. This should be discussed in advance with our stall.
8. A label must be affixed to the back of the work, indicating which end is the top and the following: Artist's Name, Title, Medium, Dimensions, Date Produced, and The Sale Price. This information must correspond with the submitted works listed on the entry form. To help the installation volunteers the Artist's Name and Title must be attached to the front of the work.
9. All artwork must be priced for sale.
10. Work cannot be withdrawn before the end of the exhibition.

Website image:

E-mail one jpeg image to orin@buckart.com that is NOT being submitted to the show. Include your name, title and media.

DELIVERY INSTRUCTIONS:

All work will be received on the following dates.

Hand Delivery Dates:

Sun. Jan. 19, 1- 6PM & Mon. Jan. 20, 6 - 8PM

1. Deliver work to side entrance on Bedford Avenue. Ring bell for admittance.
2. Please bring our cellphone numbers in case you need to reach us.
Yuko: 917-648-4290 & Mary Westring: 917-873-8218
3. Bring artwork up to 2nd floor gallery
4. Remember, Artwork must be clearly labeled on the back and front—name, title, date, medium, size, sale price.
5. Take all wrapping with you. 1. The entry form (see attachment)

OUT OF TOWN ARTISTS:
Please mail the above with your application, submission form and fee.

Mailed Delivery Date:
Sat. Jan.18.
Submissions must arrive at Yuko Nii, WAH Center Annex Office, 344 Grand Street, #3, Brooklyn, NY 11211 USA

The WAH Center will only accept prepaid shipments and returns from a FEDEX account.
Include the above mentioned resume, statement and images along with an annual membership fee of $50.

EXHIBITION BINDER:
For viewers interested in knowing more about the exhibiting artists we compile a binder containing information of the Salon members. For this we ask for the following in plastic protective sheets (USA standard 8.5" x11", 3 punched holes):

1. Current resume (limited to 2 pages) with your name at the top. Do not include an address, e-mail, phone # or website.
2. Artist's Statement (limited to 1 page).
3. Digital images (limited to 2 images) that are not included in the exhibit on a USA standard 8 1/2" x 11" letter size paper

TO REPEAT: please! all of the above are to be inserted into plastic sleeves (USA standard 8.5" x 11, 3 punched holes) for inclusion in the exhibition binder.

Installation Dates:
Sun. Jan. 19. from 6PM onward
Mon. Jan. 20 12 noon onward

WE NEED INSTALLATION VOLUNTEERS!
Please contact: Mary Westring: wahsalonartclub@gmail.com
Yuko Nii: wahcenter@earthlink.net or : wahsalonartclub@gmail.com

Pick Up Dates:
Sun. Feb. 23, 6-7 PM
Mon. Feb. 24, 12-4 PM

Please come to the side entrance and ring the bell.
Please bring your own wrapping materials with you.
Please sign the Artwork Relief Agreement the WAH Center provides you.

POT LUCK DINNER AND CLOSING:
Sun, Feb. 23, 7-9 PM
Details to follow.

Gallery Sitting, Concession, & Receiving:
We will be contacting you about opportunities for you to volunteer for these functions.
We need members to participate in the effort of mounting this exhibit.

We need your definite answer of your participation by the deadline on Dec. 31 so we can put your name on the announcement of the show!

If you have some questions, please do not hesitate to contact us.
Coordinator: Mary Westring: wahsalonartclub@gmail.com 718-302-9868
Curator: Yuko Nii: wahcenter@earthlink.net 718-486-6012

We are very much looking forward to having your participation!
We look forward to welcoming our new members!

Much Love,

Mary Westring
Yuko Nii